

March 21, 2020

Board Meeting Blue Hills Estates Homes Association Board of Directors

In attendance: Laquisha Ross, Ed Vanbuskirk, Leah Gensheimer, Narbeli Galindo.

Issues discussed:

1. Schedule Future Board Meetings:

The Board decided to meet next on Saturday, March 25 at 9am via Zoom conference.

2. Treasurer

- a. Lien amounts – President will be working with the attorney on the lien cases
- b. Delinquencies - As of 03/04/20 the number of delinquencies are 19:
12 owe less than \$100.00 (i.e., amount owed represents current year's dues),
1 is a long-time delinquent case with a lien having been filed, 3 have had Notice of Lien Letters, 3 owe greater than \$100—same residents as reported in February's Treasurer's report. As of last report 24 owe, now 19, 5 of these have started to pay their balance.

- 3. Town Square Directory website** – It was discussed how the Board goes about getting email addresses from the residences in the neighborhood, so it is worth setting up the system and paying for it. It was decided for Ed to draft a letter to all the homes informing them of this great communication tool and asking for their email addresses. The letter will ask for all to mail or email back this information. It was also discussed to create a Gmail address where all correspondence will be received. Additionally, the Board agreed to also create a share Google folder to place all Board documents from the Board. Laquisha agreed to create this email and Google drive. Donna agreed to respond to those neighbors, who communicated in the last social event wanting to get involve in some of the Board committees.

4. Complaints

a. Current Complaints

- i. **Cul-de-sac parking** – Leah will send another letter to the household still parking around the Cul de Sac emphasizing how they are still breaking the regulations
- ii. Animal Concern – Resolved
- iii. Mail Thievery – no an issue now
- iv. Leaf Burning – Ed to check which house is burning leaves and inform the rest of the board.

- b. **New Complaints** – No new complains.

5. Requests

- a. **Driveway** – Board voted and approved for this neighbor to move forward in building the additional drive way with some restrictions (Laquisha agreed to send the letter to the neighbor clarifying the restrictions).
- b. **Deck** – neighbor decided to hold building a new deck.

6. Social/Hospitality Committee:

Ed to send out an email to the committee to meet and discuss when to have a garage sale, dumpster day and other activities, especially not that the City is under a "Stay Home Order".

7. New Business

- a. Restrictions – The Board agreed to divide and review all the older documents and edit them by next board meetings. Provide recommendations to the rest of the Board. Each Board member has a document to review.

8. Elderly Upkeep

This topic to be discuss during the Social Committee meeting. An important issue to help those elderly especially in this difficult time when many cannot leave their homes.

*The meeting started at 9:06am and adjourned at 10:33am