

May 30, 2020

Board Meeting Blue Hills Estates Homes Association Board of Directors

In attendance: Laquisha Ross, Ed Vanbuskirk, Leah Gensheimer, Narbeli Galindo.

Issues discussed:

1. Schedule Future Board Meetings:

The Board of Directors decided to meet again on Wednesday, June 8th at 7pm via Zoom to continue to revise the Blue Hills Estate Restrictions, By-Laws and Declarations make edits and submit them for an approval vote from the residents during the annual meeting on July 25th. It was discussed to research 4 locations where to have the Annual meeting. The Sandtrap (where I was held last year), the Martin City Event Space, a church or outdoors by one of the cul de sacs of the neighborhood. Ed & Narbeli will check costs and availability for a final decision.

2. **Treasurer** – Treasurer was not able to attend the meeting, so no update was provided.

3. **Town Square Directory** – It was discussed to find ways to obtain more emails addresses from the residents to utilize the online directory and be able to communicate better with them all. We discussed that we all would like to walked through the process of how to use this online tool. Ed will follow up with Kevin, the Online admin company representative, to provide us with a demo zoom meeting to learn how to use all the features it has such as:

- a. **Manage requests** – All residents will have to submit complains and any requests via this feature online and each board member will be assigned a category to respond on all requests
- b. **Post Documents** – All documents will be posted for residents to be able to read minutes, bylaws and any other documents. For the next board meeting, we will add the Demo meeting).
- c. **Use of Forums** – The demo will go over this feature.
- d. **Account Administration**- The Board will decide who will be assign to post all documents.
- e. **Classified Ads** – a feature to be use as a benefit for the neighborhood

4. Complaints

a. Current Complaints

- 1. Cul-de-sac parking – not an issue anymore. Closed case.
- 2. Arabic Kitchen – No longer a complain. One neighbor seems to be the only continues complain about this household, but this house is not doing anything illegal. Closed case.

b. New Complaints

- a. 611 St. Andrews – This neighbor has old furniture and has not cut the grass in several months. The outside looks bad. Other neighbors would like to help her if she is having a difficult time taking care f her yard. Board to communicate with this household and let her know others would like to help her.

5. Requests

- a. Island Upkeep request- Will be send to this committee to assist – Laquisha is the lead to this committee.

6. **Social/Hospitality Committee** – Will communicate to all via the Townsquare website and Facebook of a City dumpster’s day on June 20th
 - a. **Dumpster Day** – will take place on September 12th from to noon
 - b. **Garage Sale** – Will take place last weekend of July beginning of August/ Friday and Saturday) to be discuss and plan during the social committee
 - i. Signs – Narbeli and Leah will work on getting the done
 - c. **4th of July Parade** – will take place Saturday, June 27th from 9 to noon, the social committee will plan it and communicate to the neighborhood
7. **Forming Committees** – Each Board member will lead a committee
 - a. **Landscape** – Laquisha will lead this committee
 - b. **Security/Safety** – Narbeli will lad this committee
 - c. **Communications** – Donna will lead this committee
 - d. **Social** – Ed will lead this committee
 - e. **Resident Assistance**- Leah will lead this committee
8. **Restrictions, By-Laws, Declarations a separate meeting was set up to go over all the documents and make edits)**
 - a. Consolidate 3 Declarations into one
 - b. Eliminate obsolete & Unnecessary restrictions
 - c. Add current relevant restrictions
 - d. Include ALL homes within Blue Hills boundaries
 - e. Change terms so annual dues may be increased to meet needs
9. **New Business**
 - a. Jim Rendina’s passing – The Board/social committee will send out a card to his family and make a donation to Waif sideways per his family wishes.
 - b. Mailboxes – To be discuss at the next Board meeting
 - c. Elderly Upkeep – to be discuss per this committee

*The meeting started at 9:05am and adjourned at 11:10am