

## **October 2009 Indian Fields Board Meeting Notes**

The Indian Fields Homeowners Association Board met at Terry O'Toole's home on Wednesday October 28. Attending the meeting were Sue Ann Heim, Molly Danciger, Scott O'Brien, Tim Laughlin and Terry O'Toole.

The board approved the previous month's minutes.

The first business matter discussed was the newsletter. The newsletter has been mailed and the board acknowledged Mark Lieb's efforts. The cost of the newsletter was about \$150.00. It was agreed the next newsletter would be sent in the Spring. Presently, there is no system in place through the Homes Association of KC to distribute the newsletter through an email blast. The board will visit with Chip Cooper to determine if he has email blast capabilities.

Lien letters were sent to the two I.F. homeowners with delinquent dues >\$200.00. The letters were sent to:

(Sending the letter was approved via an "email meeting" on Oct.19. Those board members that approved sending the letter included Sarah Bogden, SueAnn Heim, Molly Danciger, Tim Laughlin and Terry O'Toole.

Formalizing the lien procedures continued to be discussed. Sample letters were presented to the board. It was determined by the board that the letters needed to note the fee for filing the lien would be added to the delinquent due amount. It was also agreed the homeowner would have 30 days (not 60 as previously noted) to pay or to make payment arrangements before the lien would be filed.

A brief memo outlining the process and procedures for collecting delinquent dues was presented. This memo should help establish a protocol for future boards.

The board also discussed how to formalize the meeting process for future boards. The President would prepare the meeting agenda. The Secretary would take and distribute notes. The Treasurer would collect financials and the summary of delinquent dues to include with the agenda in the board meeting packet.

The board moved and approved to cancel the November and December meeting due to the Holiday season.

The Directory was discussed and is ready to print. It was determined it will release to print on November 6, 2009. Chip Cooper invested a great deal of time and effort in putting the Directory together. The board agreed to provide Chip and \$150.00 gift card to recognize his efforts.

The board also discussed the islands. The board approved the hiring of James Rosa for fall island maintenance. James will: weed, prune, straighten and mulch, edge the grass, and perform the final mowing. The cost is: \$255.

The board approved the hiring of Vancie to winterize the two island sprinkler system. They will remove and store the control units.

The board also proposed there be an island maintenance meeting in late winter / early spring. It was proposed that we encourage I.F. resident Bill Malouche to discuss plants that would work well on the islands. Denise Jackson will coordinate and schedule this meeting.

HOM: It was moved and approved that we suspend the HOM recognition during December, January and February. Sarah Bogden should collect and store the sign.

The financials were reviewed and included in the board packet.